



PLANNING COMMISSION

Department of Urban Planning & Design • P.O. Box 27210 • Tucson, AZ 85726-7210

The Planning Commission is established to advise the Mayor and Council and the Department of Urban Planning & Design on the adoption of long range plans, policies, specific plans, and regulations that affect land use and development.

The Planning Commission is required to hold public hearings and make written recommendations (findings) to the Mayor and Council and the Department of Urban Planning & Design on adoptions of and amendments to the City's *General Plan*, specific plans and text of the Land Use Code (LUC), and such other issues as may be required by the Mayor and Council. The Planning Commission may consider any other matter that pertains or is reasonably related to its duties as described above.

Typical Roles and Responsibilities

- ◆ Meet on the 1st Wednesday of each month (alternate is the 3rd Wednesday), 7 p.m., in the Mayor and Council Chambers at City Hall
- ◆ Attend the annual Arizona Department of Commerce Boards and Commission Conference
- ◆ Review materials prior to meetings for land use compatibility according to guiding documents adopted by the Mayor and Council
- ◆ Use resources, including staff reports and recommendations, presentations, Commission meetings and public hearings, to make formal and informal recommendations to the Mayor and Council on land use-related issues and their short range and long range impacts
- ◆ Seek and evaluate public input, consider short range and long range impacts with all proposals, advise public of possible alternatives, or process for appeal
- ◆ Conduct public hearings and make recommendations to the Mayor and Council on the adoption of and amendment to the City's:
 - General Plan;
 - Specific plans and regulations for the adoption of, re-adoption of, or amendment to, the General Plan and the specific plans, such as, but not limited to, subregional, area, and neighborhood plans; the Major Streets and Routes (MS&R) Plan, redevelopment plans, and amendments to the LUC, including amendments for the creation of overlay zones; and
 - Land Use Code text (Chapter 23 of the City of Tucson Code)
- ◆ Establish subcommittees as deemed necessary, take an active part
- ◆ Establish rules of procedure, follow them to establish consistency, update as needed
- ◆ Keep record of proceedings and legal actions that justify decisions for approval or denial